



FORMAL FUNDING APPLICATION

The mission of the Tea 3 Foundation is to support projects named and justified by individuals and non-profit organizations supplying services to human and animal care agencies to alleviate the needs of children, military families and animals.

FUNDING CRITERIA

The Tea 3 Foundation's funding criteria:

- Projects must be based, and funds must be spent within San Diego County
- Projects must serve children, military families and animals
- Projects must have a measurable, tangible outcome.

If your project scope does not fit these criteria, please do not continue with this application.

CHECKLIST:

- Cover letter on organization's letterhead
- Contact Information at Decision-making level, CEO or Board President preferred
- Mission Statement
- Planned Projects
- Past Charitable Programs
- Salaries
- Volunteers
- Funding
- Budget – please attach
- Non-profit Exemptions – please attach.

APPLICATION INSTRUCTIONS:

Step1 – Save this form to your computer

Step 2- Email this form with attachments to: denujils@gmail.com

Step 3- Mail one hard copy to: P. O. Box 5005 (64), Rancho Santa Fe, CA 92067



APPLICANT INFORMATION

ORGANIZATION LEGAL NAME:

WEBSITE:

MAILING ADDRESS:

PHYSICAL ADDRESS: (if different from mailing)

CEO OR DECISION-MAKING CONTACT:

NAME

TITLE

EMAIL

PHONE

FOUNDING DATE

FOUNDING HISTORY

VOLUNTEERS

FUNDING SOURCES

PAST CHARITABLE PROJECTS, NUMBER OF PEOPLE SERVED AND IMPACT STATEMENT– 3 YEARS

MISSION STATEMENT: PROJECT NAME:

KEY OBJECTIVES:

DESCRIPTION:

WHO WILL THIS PROJECT SERVE?

WHY SERVE THIS POPULATION?

HOW WILL YOUR ORGANIZATION SERVE THIS POPULATION?

WHAT IS THE EXPECTED IMPACT OF YOUR PROPOSED PROJECT?

WHAT IS THE COST?

HOW WILL YOUR ORGANIZATION SUPPORT OUR FUNDRAISING EFFORT? SOCIAL MEDIA, ENDORSEMENTS, DIGITAL OR COMP ADVERTISING, ETC.

ATTACHMENTS:

- TOTAL ANNUAL BUDGET REPORT FOR PRECEDING FISCAL YEAR
- BUDGET FOR SPECIFIED GRANT REQUESTED ABOVE
- NON-PROFIT CHARITABLE EXEMPTION CERTIFICATES – FEDERAL & STATE 501 (C)3
- STAFF SALARIES
- BOARD OF DIRECTORS – MEMBER BIOS

I HEREBY CERTIFY THAT THE STATEMENTS AND INFORMATION IN THIS APPLICATION FORM ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AUTHORIZE THE RANCHO SANTA FE TEA 3 FOUNDATION, INC. TO INVESTIGATE ALL STATEMENTS OR OTHER INFORMATION CONTAINED IN THIS APPLICATION FORM AND ANY ATTACHMENTS SUBMITTED WITH IT.

SIGNATURE OF CONTACT PERSON LISTED ABOVE

DATE

PRINTED NAME OF CONTACT PERSON LISTED ABOVE